

## FY 2015-2016 Recommended Budget



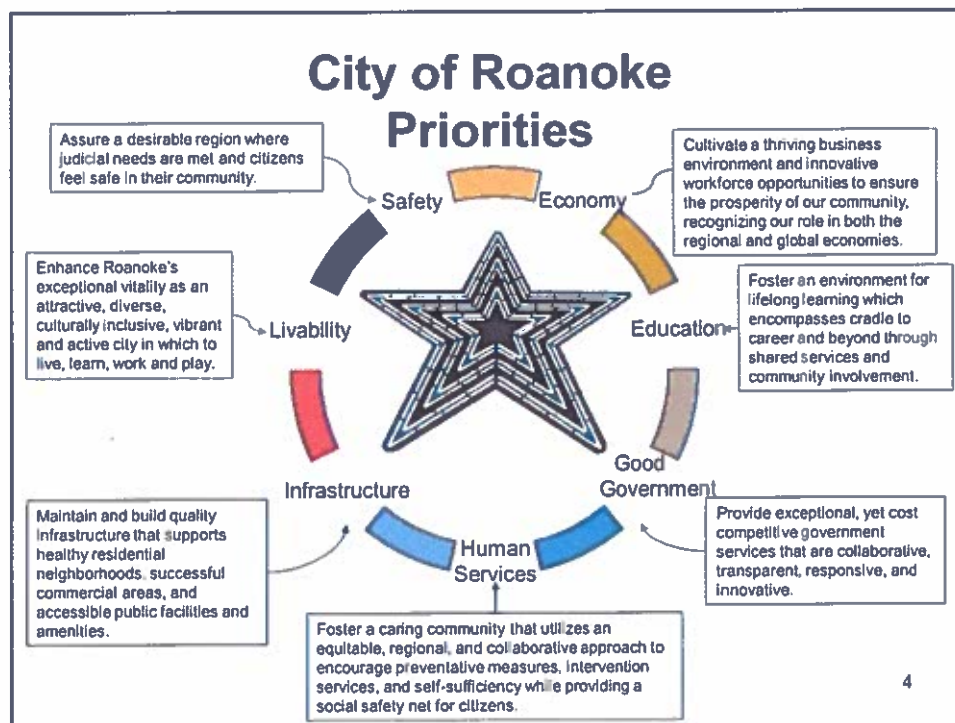
April 20, 2015

## FY 2015-2016 Budget

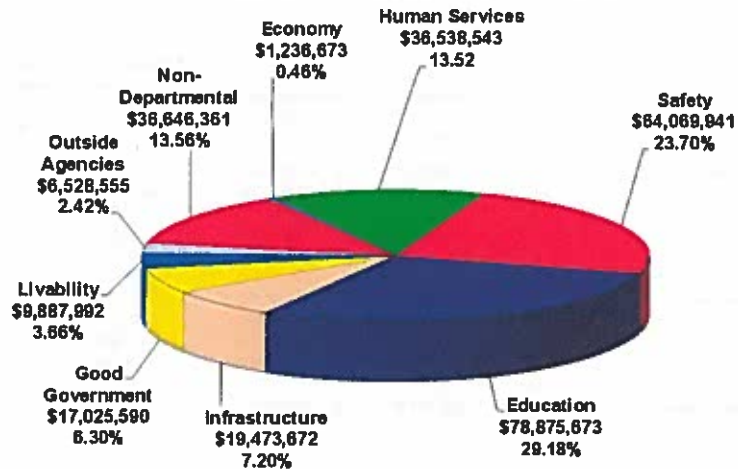
- Recommended budget is balanced and meets the priorities established by Council
- Budget Totals - \$270,283,000
  - Key Budget Highlights:
    - Maintains current levels of core services with limited service enhancements
    - Includes incremental funding for strategic investments
      - Fleet Replacement
      - Technology Capital
      - Capital Building Maintenance
      - Street Paving
      - Sidewalk Repair and Maintenance
      - Human Services funding
      - Library Hours, Books and Materials, Youth Services and Supplies
      - Fire-EMS Peak Unit
      - Body Camera Management and support
      - Broadband Authority
      - 3% base pay increase for employees and the implementation of 5% contribution by all employees into the Retirement System
    - Revenue enhancements included to address structural deficit
      - Meals tax increase from 5.00% to 5.75%
      - Motor Vehicle License Tax from \$20 to \$25
      - Solid Waste Fee of \$7

## The Vision

The City of Roanoke is a safe, caring and economically vibrant community in which to live, learn, grow, play and prosper.

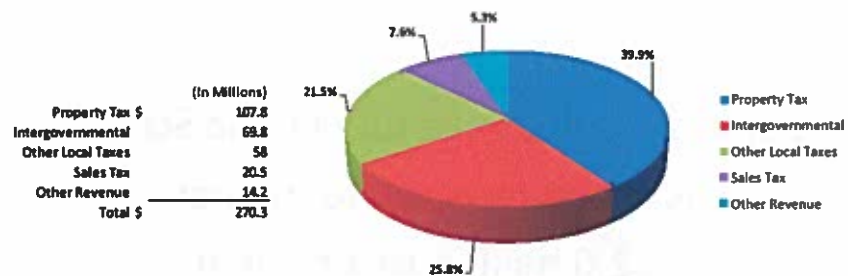


## Priority Allocations



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## Revenue Estimate by Major Category Fiscal Year 2016



Growth of 3.9% when comparing FY16 estimate to the FY15 adopted budget

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## \$10.1 Million Increase in FY16 Revenues over FY15 Adopted Budget

	FY15 Adopted	FY16 Estimate Recommended as of 04/20/15	\$ Growth/ (Decline) from FY15 Adopted Budget	% Growth/ (Decline) from FY15 Adopted Budget
General Property Tax	\$ 106,079,000	\$ 107,827,000	\$ 1,748,000	1.6%
Other Local Taxes	73,803,000	78,521,000	4,718,000	6.4%
Permits Fees and Licenses	1,136,000	1,195,000	59,000	5.2%
Fines and Forfeitures	1,276,000	1,284,000	8,000	0.6%
Revenue from Use of Money/Property	185,000	206,000	21,000	11.4%
Health and Welfare Funding from Commonwealth	27,910,000	29,177,000	1,267,000	4.5%
Other Funding from Federal and State	38,728,000	40,659,000	1,931,000	5.0%
Charges for Services	8,141,000	8,242,000	101,000	1.2%
Internal Services	2,285,000	2,520,000	235,000	10.3%
Other Revenues	604,000	652,000	48,000	7.9%
<b>Total General Fund Revenues</b>	<b>\$ 260,147,000</b>	<b>\$ 270,283,000</b>	<b>\$ 10,136,000</b>	<b>3.9%</b>

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## Local Support for Education

Funding to Roanoke City Public Schools  
is recommended to increase  
\$2.6 million to a total of  
\$77,154,400 for FY 2015-2016

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## Reserved Allocations

Transfer to Debt Service	\$ 12,716,023
Excess Debt Service	1,253,233
Budget Contingency	1,544,733
Other (Medical, Dental, Affordable Care Act, Civic Center Subsidy, GRTC Subsidy, Stormwater Utility, Solid Waste Fund, W/C, Misc Contingencies, Reserves, Line of Duty, District Taxes, CCAP, Employee Compensation Increase)	17,125,295

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## Pension Plan Cost of Living Adjustment (COLA)

- Cost of Living increase for retirees is formula based
- 2/3 of Consumer Price Index-Urban
  - not to exceed active employee pay raise
  - capped at 4%
- Retiree COLA will be 1.07% for eligible members effective July 1, 2015

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## Budget Committee Review

	Recommended Total
Technology Capital	\$ 600,000
*Supplemental Technology Capital	300,000
Radio Capital	435,940
Fleet Capital	1,613,250
*Supplemental Fleet Capital	1,057,250

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## Education

	Recommended Total
Library Core Community Services	\$ 1,293,217
*Additional Printing Supplies	15,000
Library Services to K-12	188,628
Library Early Literacy Services	178,596
Summer Reading Camp	20,832
*Youth Services Initiative	25,000

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## Safety

	Recommended Total
Police Patrol	\$ 11,347,782
Building Safety	658,711
Traffic Signals	640,442
Fire Prevention/ Inspection/ Investigation Division	477,850
Police Investigation and Support	4,456,403
Signs and Pavement Markings	664,092
Jail Operations	13,421,641
Emergency Management	106,255
Police Academy	551,250
Police Administration	2,154,686

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## Safety (continued)

	Recommended Total
Fire and Emergency Medical Services Operations	\$ 16,265,682
*Specialty Team Salary Supplement	70,560
*Part-Time Ambulance Staffing	129,180
DARE Program	207,264
Street Lighting	1,133,989
Sheriff's Office Operations	3,322,382
911 Operations	2,881,996

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## Safety (continued)

	Recommended Total
City Prosecutors	\$ 1,653,090
Police School Resource Officer	534,114
Drug Prosecutor	55,375
*Police Community Integration and Service Enhancements (Body camera support)	35,926
Fire-EMS Training Division	518,554
Fire/EMS – Support and Administration Services	694,338
Administrative Support of Juvenile & Domestic Relations District Court	31,489
Police Animal Control & Protection Unit	376,593
Roanoke City Victim Witness Program	38,701

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## Safety (continued)

	Recommended Total
Office of the Magistrate	\$ 6,510
Administrative Support of Roanoke City General District Court	27,860
Residential Juvenile Detention Services	947,515
Support Circuit Judges	559,711
Roanoke Emergency Medical Services (REMS)	100,000

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## Human Services

	Recommended Total
Benefit Programs Division	\$ 5,202,394
*Benefit Program Specialist and support items	80,829
Social Services – Family Services Division	14,507,963
*Adoption supplement	403,000
*Prevention Services – FT Family Services Specialist	25,471
Employment Services Programs	1,577,020
Comprehensive Services Act	9,910,993
*Comprehensive Services Act supplement	979,000
Outreach Detention/ Electronic Monitoring	257,219
Youth Haven	579,346

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## Human Services (continued)

	Recommended Total
Human Services Support	\$ 119,808
Resource Parent Training	189,531
Homeless Assistance Team HUD Grant – Match	45,320
Probation, Parole and Intake Services	77,165
Social Services – Administration	2,456,104
Enhanced Community Services (VJCCCA)	72,154
Substance Abuse Counselor (VJCCCA)	55,226

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## Infrastructure

	Recommended Total
Bridge Safety Inspection Program	\$ 292,811
Bridge Rehabilitation and Renovation	642,367
Street Maintenance	1,100,338
Paving Program	3,301,267
*Additional Funding for Street Paving	651,000
Fleet Maintenance and Repair	1,487,516
Technology Infrastructure Support	1,798,539
Facilities Management - City Utilities and Work Order Management	1,073,289
Facilities Management - Mechanical (Electrical, Plumbing & Welding)	626,482
*Increased Funding for Mechanical Needs	100,000
Fleet Motor Fuel	71,639

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## Infrastructure (Continued)

	Recommended Total
Facilities Management - Contracts & Service Agreements	\$ 627,402
Snow Removal	118,033
*Increased Funding for Snow Removal	100,000
Facilities Management - HVAC	624,158
*Increased Funding for HVAC Repairs and Upgrades	100,000
Radio Technology Support	632,648
Development Review & Inspection	288,281
Sidewalk Repair & Maintenance	311,859
*Additional Funding for Sidewalk Repair & Maintenance	150,000
Facilities Management - Structural Maintenance	624,170
*Increased Funding for Structural Maintenance	100,000
Geographical Information Systems	373,494

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## Infrastructure (Continued)

	Recommended Total
Capital Project Management Services	\$ 697,278
Facilities Management - Municipal Complex Maintenance	487,203
*Increased Funding for Municipal Complex Maintenance and Repairs	100,000
Berglund Center HVAC Required Frequency Preventive Maintenance Measures	\$52,812
Environmental Compliance and Best Management Practice	234,554
Median and Right of Way Landscape Maintenance	1,296,386
Facilities Management - Custodial Services: Cleaning of City Facilities	694,004
*Facilities Management - Custodial Services: Additional Personnel for Police Academy	24,202

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## Infrastructure (Continued)

	Recommended Total
Map and Graphics Production	\$ 94,569
Alley Maintenance	424,830
Fleet Vehicle Wash Program	42,063
Library Technology and Innovation	32,100
Stormwater Permitting - General Fund	98,378

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## Good Government

	Recommended Total
Real Estate Taxation	\$ 1,710,356
Personal Property Tax Administration and Motor Vehicle License	859,316
Other Local Trust Taxes	139,690
Accounts Receivable Billing and Collections Services	426,208
*Collections Specialist	38,872
Permit Center	258,944
Miscellaneous Revenue Collections and Administration	108,261
Payroll	268,309

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## Good Government (Continued)

	Recommended Total
Accounts Payable	\$ 281,661
Set Off Debt Collection Program	49,056
Business Applications Support	1,399,778
Business License Taxation	325,714
Taxation Programs Commonwealth of Virginia	181,045
Human Resources - Salary Administration	202,701
Budget Development	275,726
Risk Management and Worker's Compensation Administration	776,565
Retirement Plans Administration	515,502
Procurement Services	374,832

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## Good Government (Continued)

	Recommended Total
Cash Management and Investment Services	\$ 240,589
Human Resources - Employment Services	292,401
Budget Administration	137,330
Human Resources - Benefits Administration	865,375
Legal Counsel	949,532
Contract Management Services	87,978
Fund Accounting & Financial Reporting	575,876
Auto and General Liability Claims Administration	36,196
Leadership, Management and Oversight	833,470
Conduct of Elections - Local/State/Federal	235,821

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## Good Government (Continued)

	Recommended Total
Safety Training/Loss Prevention and Control	\$ 56,463
Capital and Financial Planning	204,372
Handle Collection of Court Costs and/or Fines for the Roanoke City Courts	84,752
Human Resources – Organization Development	529,781
Performance Auditing	504,858
Circuit Court Clerk Performance of State Mandated Duties	1,585,288
Board of Equalization	11,501
*Dog Licensing	32,576
Voter Registration Services	116,374

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## Good Government (Continued)

	Recommended Total
Technical support and administrative services to Constituents	\$ 452,141
City Council	252,237
Provide Management, General Administrative, and Departmental Support Services	164,324
Coordinate Annual Independent Audit of City CAFR	157,595
*Website Maintenance	10,524
Travel Policy Administration	27,854
Fraud, Waste and Abuse Hotline	24,115
Public Information: Make City News Accessible and Promote the City of Roanoke	148,872
RVTV: Roanoke Valley Television	214,859

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## Livability

	Recommended Total
Planning and Urban Design Services	\$ 970,436
Traffic Engineering, Transportation Planning, and Project Management	567,318
Books and Materials	595,294
*Books and Materials Supplemental Request	25,000
Code Enforcement	1,103,783
Athletics	746,791
Landscape Management	983,123
Park Management	913,615
*Supplemental Park Management Request for porta-johns at Countryside & Kennedy Parks	6,000
Urban Forestry	850,071
Community Recreation	495,413

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## Livability (continued)

	Recommended Total
Neighborhood Library Services	\$ 1,170,499
*Restore 29 Library Operational Hours - Supplemental	58,828
Outdoor Education	559,701
Youth Development	598,172
HUD General Administration and Internally- Operated Housing Programs	25,750
Community Sustainability Programming	218,198

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## Economy

	Recommended Total
Business and Workforce Development	\$ 937,085
Broadband Authority	77,025
Asset Development for the Economy	110,240
Asset Promotion for Economic Development	66,878
Asset Development for Economy and Education – Roanoke Arts Commission	26,924
Percent (%) for the Arts	18,521

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## Formula Based and Mandated Outside Agencies

	Recommended Total
Blue Ridge Behavioral Healthcare	\$ 448,890
Convention and Visitors Bureau	1,600,125
Market Building Support	300,000
Health Department	1,475,000
Regional Center for Animal Care and Protection	880,871
Roanoke Regional Partnership	214,750
Roanoke Valley Greenway Commission	42,880
*Roanoke Valley Transportation Planning Organization	14,837

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## Other Outside Agencies

	Recommended Total
Center in the Square	\$ 285,760
City of Salem NCAA Championship	2,880
Community Garden Association	10,000
DRI – Special Event Coordination	135,000
Human Services Committee	409,052
Mill Mountain Zoo	33,120
Miss Virginia Pageant	9,600
Roanoke Arts Commission	269,220
Roanoke Regional Small Business Development Center	10,000
Roanoke Valley Horse Show	3,600

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## Other Outside Agencies – (Continued)

	Recommended Total
Roanoke Valley Sister Cities	\$ 10,800
Taubman Museum	70,000
Total Action for Progress	160,000
Virginia Amateur Sports	56,000
Virginia Cooperative Extension	72,267
Virginia Western Community College Scholarships	10,303
Western Virginia Education Classic	3,600

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## Capital Project Planning

- Maintain Current Capital Assets
- Infrastructure Investment for Livability and Economic Development
  - Bridge Renovation/Replacement
  - Curb, Gutter and Sidewalk
  - Streetscape Projects
  - Storm Drains
  - Civic Center
  - School Maintenance
- Targeted Livability Investments
  - Parks and Recreation Master Plan
  - Libraries

Investments made within parameters of debt policy.

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## Debt Issuance Planning FY 2016-2020

Project	2016	2017	2018	2019	2020	Total
RCPS	\$ 8,500,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 28,500,000
Bridge Renovation	5,650,000	6,900,000	3,100,000	3,250,000	4,500,000	23,400,000
Library Master Plan	3,577,000	2,845,000	2,769,000	550,000	5,000,000	14,741,000
P&R Master Plan	1,000,000	2,500,000	2,500,000	2,500,000	2,500,000	11,000,000
Civic Center	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000
Stormwater management	1,920,000	1,120,000	1,120,000	1,120,000	1,120,000	6,400,000
Curb, Gutter and Sidewalk	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Street Scapes	500,000	500,000	500,000	500,000	500,000	2,500,000
Fire Facility Master Plan	-	-	810,000	5,400,000	645,000	6,855,000
911 Center	-	-	-	1,500,000	10,000,000	11,500,000
Passenger Rail Infrastructure	2,500,000	-	-	-	-	2,500,000
<b>Total</b>	<b>\$ 26,147,000</b>	<b>\$ 21,365,000</b>	<b>\$ 18,299,000</b>	<b>\$ 22,320,000</b>	<b>\$ 31,765,000</b>	<b>\$ 119,896,000</b>
<b>Debt Ratio</b>	<b>8.81%</b>	<b>8.46%</b>	<b>8.69%</b>	<b>8.61%</b>	<b>8.78%</b>	

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## FY 2016 One-Time Funding

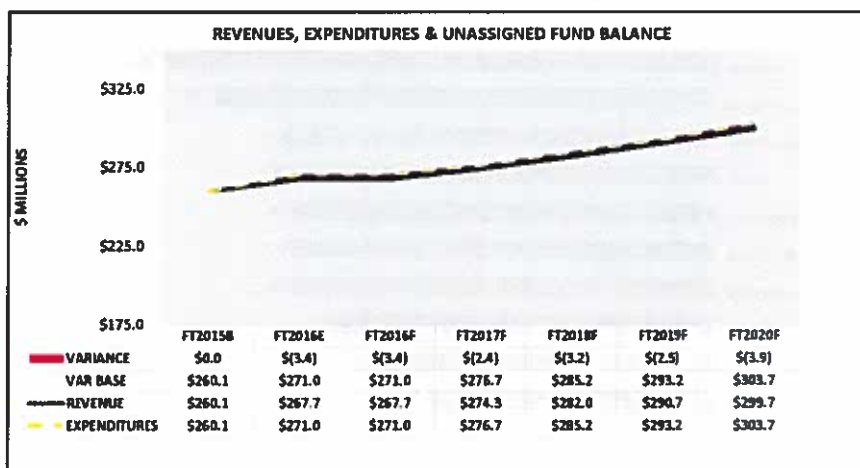
Funding	Amount
Excess Debt Service Funding	\$ 1,253,233
<b>TOTAL FUNDING</b>	<b>\$ 1,253,233</b>
<b>Capital Contribution/Other Commitments</b>	
Virginia Museum of Transportation (3rd of 5 installments)	\$ 100,000
Jefferson Center (3rd of 5 installments)	100,000
YMCA of Roanoke Valley (4th of 5 installments)	100,000
<b>TOTAL COMMITMENTS</b>	<b>\$ 300,000</b>
<b>Infrastructure/Match Needs</b>	
One-Time Operational Needs	\$ 921,033
Percent(%) for Art	32,200
<b>TOTAL INFRASTRUCTURE/MATCH NEEDS</b>	<b>\$ 953,233</b>
<b>TOTAL</b>	<b>\$ 1,253,233</b>

**Note:**

\$125k appropriated in capital project account for Arts Endowment  
 \$125k available in Capital Project Contingency for Arts Endowment

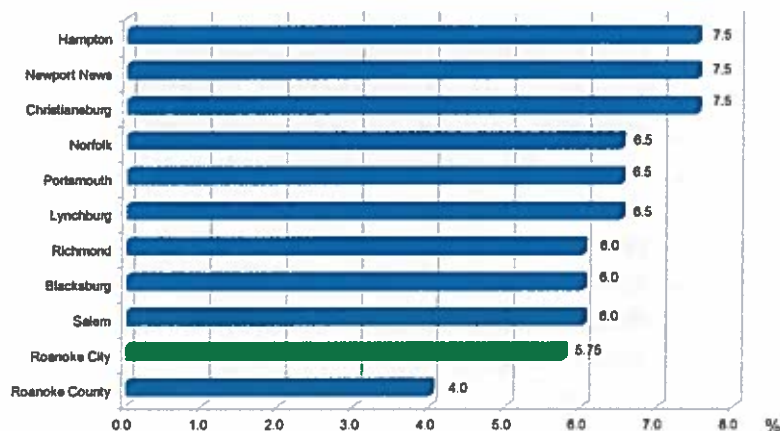
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## 5-Year Forecast Before Revenue Enhancements



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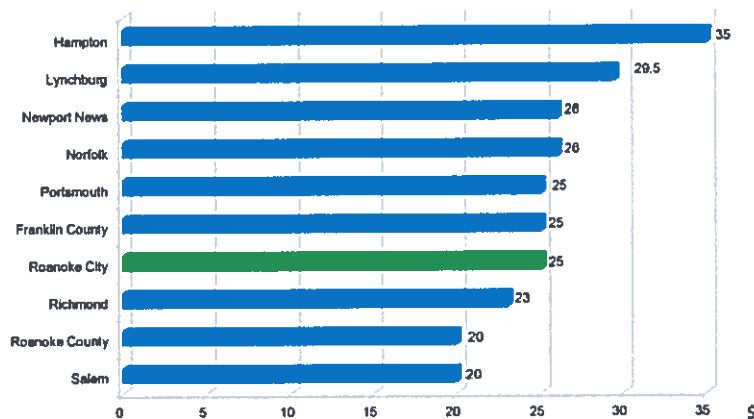
## Meals Tax Neighbors and VA First Cities



Source: Weldon Cooper Center for Public Service 2013 Tax Rates

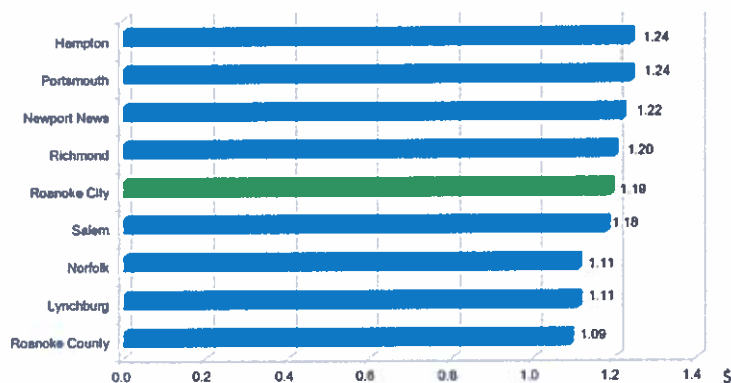
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## Motor Vehicle License Tax Neighbors and VA First Cities



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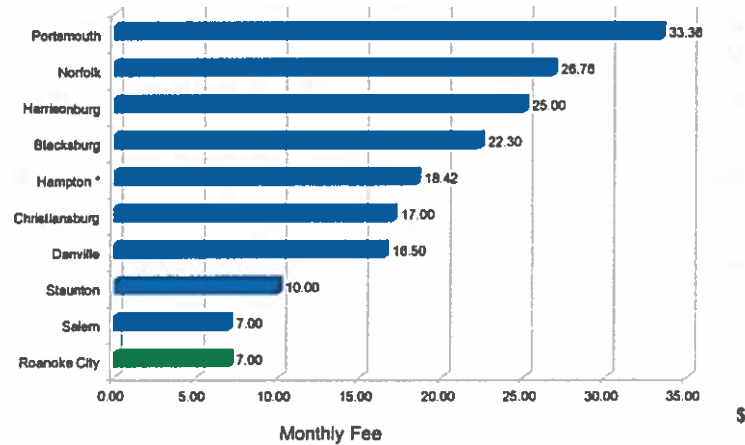
## Real Property Tax Neighbors and VA First Cities



Tax Rate per \$100 of assessed value.  
Source: Weldon Cooper Center for Public Service 2013 Tax Rates

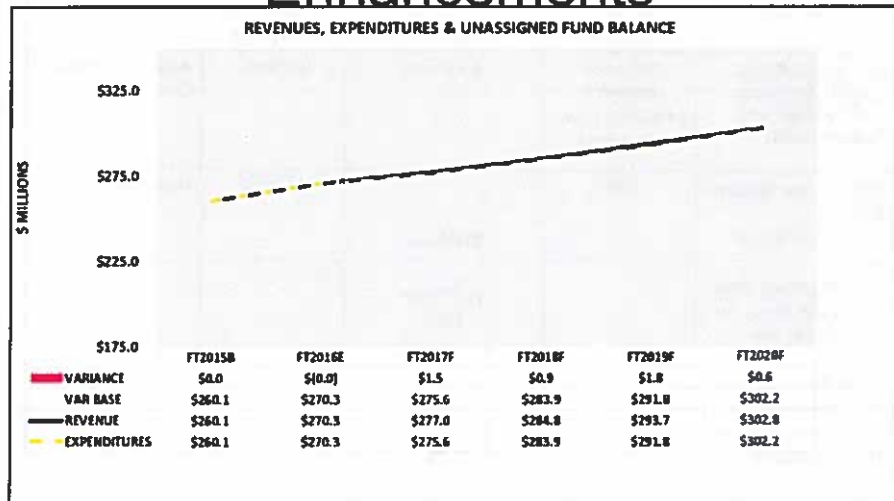
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## Solid Waste Fee Comparison



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## 5-Year Forecast After Revenue Enhancements



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## Revenue Adjustments

Fee Title	Current Fee/Rate	Proposed Fee/Rate	Incremental Revenue	Description
Prepared Food and Beverage Tax	5.00%	5.75%	\$2,110,500	Increase in local tax
Motor Vehicle License Tax	\$20	\$25	\$510,000	Increase in per vehicle rate
Solid Waste Fee	N/A	\$7	\$2,178,225	Implementation of fee
Real Estate Rate	\$1.19	\$1.19	\$0	No change

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## Library Fee Adjustments

Fee Title	Current Fee/Rate	Proposed Fee/Rate	Incremental Revenue	Description
<u>Community Room Rental</u> (Gainsboro, Jackson Park and Raleigh Court)	\$50/hour (residents) \$100/hour (non-residents)	\$50/hour	Minimal	Addition of Raleigh Court
<u>Main Library Reading Porch</u> -Library opening to 5pm -5pm to Library close -Used with Elmwood Park events after 5pm -Used with Elmwood Park events all day -Elmwood Event Use Daytime (8am-5pm)	N/A	\$50/hour  \$100/hour \$250  \$400 \$250	Minimal	New rates

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### Library Fee Adjustments

Fee Title	Current Fee/Rate	Proposed Fee/Rate	Incremental Revenue	Description
<u>Library Fax Charges</u>			Minimal	Addition to Compendium
Sending Faxes	N/A	\$3 for 1 <sup>st</sup> page; \$1 per additional page		
Receiving Faxes	N/A	\$1 for 1 <sup>st</sup> page; \$1 per additional page		
<u>Library Fines</u>			Minimal	Addition to Compendium
Books (print and audio) – Hot Picks	N/A	\$1/day; \$5 maximum		
Magazines	N/A	\$0.10/day; \$1 maximum		
<u>Miscellaneous Charges</u>			Minimal	Adjusting rates
Damaged or Lost Audiobook Case	\$1	\$15		
Each Damaged or Lost Disc – Audiobook	\$10	\$15		
Damaged/Lost Disk, Case or Media Bag	\$1	\$5		

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### Berglund Center Rental Rates

Fee Title	Current Fee/Rate	Proposed Fee/Rate	Description
<u>Berglund Center Rental Rates</u>			Increase in rental rates
-Coliseum	\$3,750	\$4,000	
-Berglund Performing Arts Theatre	\$1,750	\$2,000	
-Berglund Hall	\$950	\$1,200	

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## Parking Fund Rate Adjustments

Parking Rate Types	Current	Proposed	Net Impact
Increase monthly rates \$5/month*; Residential to flat \$20/month	\$2,222,326	\$2,355,657	\$133,330
Increase daily maximum rate from \$6.00 to \$8.00	\$294,750	\$384,625	\$89,875
Increase After 4pm evening flat rates by \$1.00	\$118,116	\$162,408	\$44,292
*Excludes Gainsboro & Higher Ed Lot; Center in the Square Garage monthly rate increases by \$20/month			

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## Budget Calendar

### • Budget Public Hearing

- April 23, 2015
- 7:00 p.m. (Council Chamber)
- General Fund and HUD

### • Council Briefing/Budget Study

- May 4, 2015
- 9:00 a.m. (Council Chamber)

### • Budget Adoption

- May 11, 2015
- 2:00 p.m. (Council Chamber)

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## FY 2015-2016 Recommended Budget

April 20, 2015



